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4.3
Executive

5-6377

4 June 1954

MEMORANDUM FOR: Deputy Director/Administration

ATTENTION : Chief, Management Improvement Staff

SUBJECT : Transfer of Ceiling Slots Within the DD/I Area.

REFERENCES : (1) Memorandum from AD/CD for DD/A dated 28 January 1954. Subject: OGD T/O Changes.
(2) Memorandum from the Comptroller to DD/A dated 4 March 1954. Subject: Proposed OGD T/O.

1. In accordance with the revision of the OGD T/O approved 11 March 1954 by the DD/A, the DD/I has approved, with the concurrence of the AD/RA, the transfer of twelve ceiling slots from ORR to OGD to meet in part the additional requirements under NSCID 16 of the Foreign Branch of the CIA Library for the procurement, indexing, and exploitation of foreign language documents.

2. It is requested that the present ceiling allocation to ORR and OGD be amended accordingly to reflect the above transfer.

25X1A

Assistant to DD/I (Admin.)

EBW:dmm

4 June 1954

Distribution:

Orig. & 3 Forward

1 ORR

1 OGD

1 DD/I Chrono

1 E. B. W.